



Grant Guidelines

To make an application for a grant the following must be submitted in accordance with Council requirements. Projects that require planning permission, landowner consents and licences that are not already in place will generally not be considered on this occasion.

Guidelines for funding under the Climate Innovation Grant

1. The lead applicants must be located and/or have a significant operation within the administrative areas of the Celbridge – Leixlip Municipal District. This will allow for collaborations that involve stakeholder / participants from outside of the MD.
2. Applicants must be able to provide evidence that the project meets the criteria set out and that there is community support for the project.
3. Applicants must be formally established and if requested, must produce Articles of Association/ Constitution. Consortia can be formed, consisting of individuals and new groups however the applicant / lead organisation must fulfil the requirements.
4. Bank accounts must be in the name of the lead organisation making the application, whether in its own right or as the lead entity in any new group or consortia.
5. Any expenditure incurred by the applicant prior to approval by Kildare County Council will not be refunded. Documentation, including receipts, must be produced as evidence of goods purchased or of works carried out.
6. All projects must demonstrate excellent value for money. Public sector procurement rules will apply – in particular obtaining multiple quotes where applicable.
7. A copy of your Audited Accounts or Bank Statements for previous 12 months may be requested, however flexibility will be given where certain organisation are newly established. The submission must meet data protection legislation, the Council will not retain this information.
8. Evidence of adequate insurance must be produced and Kildare County Council must be indemnified where appropriate.

9. This Grant Funding is not available to groups/organisations that receive core funding from other state agencies unless the applicant can prove the project seeking funding is not covered under the core funding.
10. If the proposed project impacts on the work of any Department of Kildare County Council, the works must be agreed in advance with the relevant Department and evidence of this agreement provided. This could apply where work is proposed to include Council property, public open spaces or roads and footpaths or proposes to use space within certain Council buildings for example.
11. Any grant monies paid by Kildare County Council must be publicly acknowledged in all associated promotional material pertaining to the project.
12. All lead applicants must be registered with the PPN (Public Participation Network). Notwithstanding the main grant criteria, Kildare County Council Grants are assessed under the following key considerations:
 - A. Impact on local community and local community involvement
 - B. Availability/existence of other groups doing the same work/duplication of activities
 - C. Proven track record and ability of the group to deliver the project
 - D. Provision of clear and accurate project costings
 - E. Projects/works demonstrating good value for money
 - F. Existing funds available to the group/funds in hand and availability of other funding sources
 - G. Projects/works demonstrating sustainability.