

Climate Innovation Fund Questions for completing online

This document outlines the questions on the Climate Innovation Fund online application form. The form should be completed online only at: <https://consult.kildarecoco.ie/en/content/climate-innovation-fund> Paper applications will not be accepted. This document is for information purposes only to help you prepare your application.

Application Form

Part A: Overview

1. Applicant or (Lead) Group Details

Group Contact Details for the purposes of the Grant Application. Where a number of groups have come together as joint applicants please indicate name of grouping and a contact email address.

Applicant (or Grouping) name *

Applicant email address *

Confirm applicant email address *

2. Public Participation Number of the Applicant organisation

Organisations that don't have a PPN Number, such as Schools or Business Groups are eligible to apply however collaboration with PPN communities / organisations is encouraged.

PPN number *

3. Chairperson in Lead Organisation

Name *

Phone number *

Email address *

Reenter email address *

Please ensure your email address is correct as correspondence will be issued by email.

4. Treasurer in Application (or Lead) Organisation

Name *

Phone number *

Email address *

Reenter email address *

5. Amount requested

How much are you requesting from this Grant Scheme? The maximum funding available is €25,000 and the minimum is €5,000. Please note that the total pool is €25,000

€

6. Project Summary

Give a brief description or name of your proposed project (Max 20 words) Full details to be given in Part C.

Content limited to 500 characters, remaining: **500**

Project Summary *

7. Details of the project organisation / grouping

Please outline the aims of the group

Part B: Detailed Project Proposal

8. Proposed Project

Please give full details of your proposed project. Please provide enough detail to allow an assessor to understand the project details. Answer questions like (but not limited to):

- Do you regard this to be a climate adaptation or mitigation project or both?
- What specific objectives of any National, Regional or Local strategies on climate action or adaptation does your project support?

- What are the main themes - for example Education, Energy related, Carbon related, Nature recovery, Business Opportunities etc?
- What do you plan to do in your project?
- What are your aims with regard to impact on climate mitigation or adaptation?
- What are your indicators of progress?
- How will you evaluate and monitor progress?
- Do you have a Project plan and timeline?

Enter your proposal here or upload a word/pdf document below

9. Project Team/Organisations

Who will be involved the project? Please provide an outline of the Project Team / Organisations / and how they will contribute to the success of the Project. [Explain the extent to which your project collaborates across groups or areas and includes young people.](#)

10. Beneficiaries of the project

Who will benefit from the project? Who will the project be aimed at. This could be a core demographic, a community / locality or the population in general, for example

Scalability

Explain the possibilities for scalability of your project across the county or if relevant, commercialisation/growth of your proposed project.

11. Proposed Start Date of Project.

It is likely that successful applicants will be informed in January 2021, therefore projects should be ready to commence in Q1 2021

12. Communication

Explain how you will communicate the project, its progress, impacts and learning to your community and more broadly.

Part C: Project Costs & Budgets

Questions 13 to 18 are for the purposes of outlining the main project items and costs. If more than 6 items are intended please insert multiple responses into each answer box. A detailed description of each of these items may also be included with any project plan uploaded.

13. General Costs

Please describe cost items under the following headings: Advertising, Planning, Administration. Then provide a total in the fields below. Where there is no cost zero entry is required.

Insert the amount for each cost for Q.13

Advertisement *

Planning costs *

Administration *

14. Materials

Please describe categories of costs you may have for materials and items under each. Then provide a total in the fields below. Where there is no cost zero entry is required.

Insert the amount for each cost for Q.14

Materials category 1 *

Materials category 2 *

Materials category 3 *

Materials category 4 *

Total €

15. Education, Printing Transport

Please describe cost items under the following headings: Education, Printing, Transport. Then provide a total in the fields below. Where there is no cost zero entry is required.

Insert the amount for each cost for Q.15

Education *

Total €

Printing *

Total €

Transport *

Total €

16. Other costs

Describe any other costs not included above under different categories. Then list these costs below. Where there are no costs zero entry is required.

Insert the amount for each cost for Q.16

Other category 1 *

€

Other category 2 *

€

Other category 3 *

€

Other category 4 *

€

17. Estimated Overall Cost of Project

This should be the totals of Questions 13, 14 , 15 and 16.

Total Cost *

Total of all costs combined €

18. Funding from own resources

Own resource funding is not a requirement however this would be looked on favourably.

€

Other *

19. Funding from other sources

Funding from other sources is not a requirement however such funding would be looked on favourably.

€

20. Amount of grant applied for

Minimum application is €5000.

€

21. Total Overall Budget

(The applicant should ensure the totals for questions 18, 19 and 20 are equal to the answer in question 21. Answer in question 21 should correspond to the answer in question 17)

€

Part D: Lands, Buildings & Equipment

If this project relates to the upgrading of land or a building or to the purchase of equipment which will require storage, please provide details of address / owner details / consent for project use. Evidence of consent will be required prior to any funding awards.

Details of address, owner details and consent for use

Do you have consent from the landowner to provide his/her details with this application? *

Yes

No

Not applicable

Part E: Consents

23. Consents (if applicable)

Is separate approval required, for example, in relation to: Local Authority Planning Permission / National Parks and Wildlife/ Department of Housing, Planning and Local Government / Environmental Protection Agency. If yes, please indicate below which consents are required.

Please provide details of required consents

24. Other consents

Where approval required in relation to: Local Authority Planning Permission / National Parks and Wildlife/ Department of Housing, Planning and Local Government / Environmental Protection Agency / other, please indicate whether all consents are in place.

NOTE: Where such approvals are not already in place grant approval is unlikely. Are any required consents in place? *

Yes

No

Not applicable

Reports Requirement

The project team will be required to complete some project reporting as follows.

- Project LAUNCH presentation. Once Kildare County Council has adjudicated on the application and successful applicants have been identified, the first step in the process will require that each project group make a presentation to the Council.
- Interim reporting. The Council will initially provide seed funding of €1,000 to get the project up and running. In order to get the next tranche of funding an update report will be required.

- Final report. A final report will be required at the end of the funding period outlining what was achieved, lessons learned etc. Projects can be the basis of new businesses, charitable/not-for-profit bodies or social enterprises.

A short template will be provided during the project year. €500 will be held back until the final report has been provided. Reports will include breakdown of monies spent and evidence of spending where applicable.

Please indicate your agreement to presenting your project publicly and to submitting periodical reports.

I agree

I do not agree

Data privacy

Please indicate that you have read and consent to how personal data you may have submitted with this application will be protected and processed as outlined in the [Privacy Statement](#).

I consent

I do not consent